Student Enrollment Contract — Texas Adult Driver Education Course (Online)

This enrollment contract is executed electronically before the provider receives any payment, in accordance with 16 TAC §84.82(a). Electronic signatures comply with Texas Business and Commerce Code, Chapter 322 (Uniform Electronic Transactions Act). A copy of this contract is delivered to the student electronically upon execution and is retained in the student's record.

1. Student information (16 TAC §84.82(b)(1)–(4))

Legal name: _____ · Date of birth: _____

Address: _____ City: _____ State: _____ ZIP: _____

Telephone: _____ · Email: _____

2. Provider (16 TAC §84.82(b)(5))

DFW AI Services LLC, dba Cortova — Online Only Driver Education Provider, License No. _____ (as issued by TDLR) · 5930 Plum St, Unit 104, Watauga, TX 76148 · (682) 356-6787 · help@cortova.net

3. Course (16 TAC §84.82(b)(6), (9), (10), (12), (13))

- Course: Texas Adult Driver Education Course (Texas Education Code §1001.0572 / 16 TAC Ch. 84), delivered exclusively online, asynchronous and self-paced.
- Length: 6 clock hours of instruction, organized as modular lessons; no in-car instruction is offered or required for this course (in-car lessons: none; in-car rate: not applicable).
- Instruction begins upon first course access after enrollment and may be completed any time, day or night; there are no scheduled classroom sessions or physical classroom locations.
- Completion deadline: all instruction, including any made-up time, must be completed within 90 days of enrollment. Timeline amendments are at the provider's discretion and must be agreed in writing (16 TAC §84.46).

4. Charges and terms of payment (16 TAC §84.82(b)(7), (8), (14))

Total contract charge: $_____, itemized as tuition $_____; certificate and TDLR completion reporting: included; other fees: none. Payment in full is due at enrollment by card through the provider's payment processor. There is no per-lesson rate; the charge covers the complete course.

5. Cancellation, termination, and refunds (16 TAC §84.82(b)(11))

The provider's full Refund and Cancellation Policy (per Texas Education Code Ch. 1001, Subchapter I and 16 TAC §84.200) is presented with this contract, acknowledged at enrollment, and incorporated by reference. In summary: full refund within three days of contract signing; refunds for withdrawal or termination correspond to actual instructional hours not provided; approved refunds are paid within 30 days; unpaid refunds accrue interest at 10% annually.

6. Insurance (16 TAC §84.82(b)(16))

The provider does not operate motor vehicles and provides no in-car instruction; no student is transported. The provider maintains business insurance appropriate to an online education business; no insurance coverage is extended to students under this contract.

7. Grievances (16 TAC §84.82(f), §84.84)

Complaints regarding this provider or this course may be directed to: Texas Department of Licensing and Regulation, P.O. Box 12157, Austin, Texas 78711 · Telephone (800) 803-9202 or (512) 463-6599 · Relay Texas–TDD (800) 735-2989 · Website www.tdlr.texas.gov/complaints · Email customer.service@tdlr.texas.gov.

8. Signatures (16 TAC §84.82(b)(17), (18))

Student signature (electronic): _____ Date: _____

Provider representative: Juan Daniel Alvarez, Managing Member — signature: _____ Date: _____

Template note: fields are populated automatically by the enrollment system at execution; this blank template is maintained for Department review per 16 TAC §84.82.